

Sha Tin Government Secondary School
Proposed Plan for the use of Career and Life Planning Grant 2014 – 2015

| Objectives | Strategies | Success Criteria | Evaluation Methods | Allocation of CLP Grant |
|---|---|--|--|---|
| To expand the capacity of teaching staff in order to provide support to career guidance service and life planning education for students. | To employ one Temporary Teacher to relieve the teaching load of teachers. | Teachers responsible for career and life planning education find capacity to design and provide CLP education for students. | Feedback from teachers responsible for career and life planning education. | Salary of one Temporary Teacher at MPS pt. 23 (including 5% MPF) : $(\$35,930 + \$1,500) \times 7 +$ $(\$37,625 + \$1,500) \times 5$ $= \$457,635$ |
| To help students understand their interests, abilities and career inclinations | To offer an online test (MyCareerMap by HKACMGM) on career inclinations to all S3 students | More than 90% of the students finished the test. Career Guidance Teachers find the result of the test reflect the abilities and interests of the students when they offer career counseling to the students | <ul style="list-style-type: none"> ♦ Number of students finished the test ♦ Feedback from careers teachers | \$2,400 |

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| <p>To provide opportunities for career exploration</p> | <p>To organize work place visits and career related experience (For details, please refer to Appendix: Career and Life Planning Programme Plan 2014 – 2015).</p> | <p>More than 5 work place visits and career related experience schemes are organized.</p> <p>Students reflect that they have better understanding on careers.</p> | <ul style="list-style-type: none"> ♦ Number of visits / schemes ♦ Student Survey | <p>\$4,000</p> |
| <p>To facilitate students' career planning and management</p> | <p>To organize activities which promote and/or foster students' career planning and management (For details, please refer to Appendix: Career and Life Planning Programme Plan 2014 – 2015).</p> | <p>More than 5 activities are organized.</p> <p>Most students reflect they are more confident to choose electives (S3 students) or JUPAS programmes (S6 students).</p> | <ul style="list-style-type: none"> ♦ Number of activities ♦ Student Survey | <p>Nil</p> |

Career and Life Planning Programmes 2014 -2015 (Junior Forms)

Programmes throughout the year

| Period | Event | Level(s) |
|---------------------|--|----------|
| Sep 2014 – Aug 2015 | Writing Tasks on Career & Life Planning (English and Chinese Departments) | S1 – S3 |
| | Career-related Public Lectures (Life-wide Learning Committee) | |
| | Chinese Medicine Training Courses & Inter-school Chinese Medicine Competition (Gifted Education Committee) | |
| | Magic Class (Gifted Education Committee) | |
| | Career Corners in School Library, foyer and 2 nd floor (Careers Committee) | |
| | Career Display Boards in foyer and on 5 th floor (Careers Committee) | |

Programmes in the first term

| Period | Event | Level(s) |
|---------------------|---|----------|
| Sep 2014 – Jan 2015 | 「潛能發展訓練課程」 (ASSP*) | S1 – S3 |
| Oct 2014 | Workshop on “The Successor of the Future” (Careers Committee) | S1 |
| | Multiple Intelligence Workshop (Careers Committee) | S3 |
| | School-based Leadership Training on Writing Minutes and Financial Reports (ECA Committee) | S3 |
| Dec 2014 | 「認識自己工作坊」 (Guidance Committee) | S3 |
| Jan 2015 | Moral Education Week 「理想人生」 (Moral & Civic Education Committee) | S1 –S3 |

Key:

| | |
|--|----------------------------------|
| | Self-understanding & development |
| | Career Exploration |
| | Career Planning and management |

* ASSP: After School Support Programmes

Programmes in the second term

| Period | Event | Level(s) |
|---------------------|--|-----------------|
| Feb 2015 – Aug 2015 | 「時間管理訓練課程」 (ASSP*) | S1 – S3 |
| | 「共通能力訓練課程」 (ASSP*) | |
| | 「行業了解及體驗」 (Careers Committee) | S1 – S2 |
| Feb 2015 | Visits to Hotels and Catering Companies (Guidance Committee) | S3 |
| | Talks on Introduction to NSS Elective Subjects I (Careers Committee) | S3 |
| Mar 2015 | Brochure on NSS Curriculum (Careers Committee) | S3 |
| | Talks on Introduction to NSS Elective Subjects II (Careers Committee) | S3 |
| Apr 2015 | Holland's Hexagon (Careers Committee) | S1 – S2 |
| | 事業探索練習 (Careers Committee) | S3 |
| Jul 2015 | Talk on Overseas Studies (Careers Committee) | S3 |
| | Talk on “10 Major Infrastructure for Economic Growth” (Careers Committee) | S1 – S3 |

Key:

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| | Self-understanding & development |
| | Career Exploration |
| | Career Planning and management |

* ASSP: After School Support Programmes

Career and Life Planning Programmes 2014 -2015 (Senior Forms)

Programmes throughout the year

| Period | Event | Level(s) |
|---------------------|--|----------|
| Sep 2014 – Aug 2015 | Career-related Public Lectures (Life-wide Learning Committee) | S4 – S6 |
| | Career Display Boards in foyer and on 5 th floor (Careers Committee) | |
| | Careers Corner in School Library, foyer and 2 nd floor (Careers Committee) | |
| | Writing Tasks on Career & Life Planning (English and Chinese Departments) | |
| | Students' Career & Life Planning Scheme (Careers Committee) | S4 – S5 |
| | Project Infinity (Life-wide Learning Committee) | |
| | Mock Court (Careers Committee) | |
| | Chinese Medicine Training Courses & Inter-school Chinese Medicine Competition (Gifted Education Committee) | S6 |
| | HKUST Engagement Scheme (Careers Committee) | |
| | Mentorship Scheme (Alumni Association) | S5 |
| | The Junior Achievement (JA) Company Programme (Gifted Education Committee and Economics Department) | |
| | Cookery Classes in ATEC (Life-wide Learning Committee) | S4 |
| | Magic Class (Gifted Education Committee) | |

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Programmes in the first term

| Period | Event | Level(s) |
|---------------------|---|----------|
| Sep 2014 – Jan 2015 | Personal Counselling on JUPAS Choices I (Careers Committee) | S6 |
| Sep 2014 | Career Mapping (Career Committee) | S4 – S5 |
| Oct 2014 | SSSDP and Sub-degree Programs Admission Talk (Careers Committee) | S5 – S6 |
| | Workshop on Interviewing Skills and Mock Interviews I (Gifted Education Committee) | S6 |
| | LLB Information Seminar (Careers Committee) | |
| | Bachelor of Nursing Admission Talk (Careers Committee) | |
| | Mooting Training Workshop (Careers Committee) | |
| | MEH lessons 「我要做好呢份工」 (Moral & Civic Education Committee) | |
| | School-based Leadership Training on Writing Minutes and Financial Reports (ECA Committee) | S4 – S5 |
| Nov 2014 | Introduction of University of London International Programme (Careers Committee) | S5 – S6 |
| | Talk on JUPAS Strategies (Careers Committee) | |
| | HKUST Admission Talk (Careers Committee) | |
| | HKCC Admission Talk (Careers Committee) | |
| | Careers Fair 2014 (Alumni Association) | S6 |
| | Interview Skills Workshop I (Careers Committee) | |
| | Workshop on Interviewing Skills and Mock Interviews II (Gifted Education Committee) | |
| Dec 2014 | Visit to ICAC (Discipline Committee) | S6 |
| Jan 2015 | Moral Education Week: 「理想人生」 (Moral & Civic Education Committee) | S4 – S6 |

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Programmes in the second term

| Period | Event | Level(s) |
|---|---|-----------------|
| Feb 2015 – Aug 2015 | Online Assessment – My Career Map (Careers Committee) | S5 |
| Mar 2015 | Court Visit (LS Department) | S4 – S5 |
| Apr 2015 | Cambridge University Admission Talk (Careers Committee) | S4 – S5 |
| | Interview Skills Workshop II (Careers Committee) | S5 |
| May 2015 | Careers Expo 2015 at STMGSS (Careers Committee) | S4 – S5 |
| Jun 2015 | Talk on Multiple Pathways of S.6 Graduates (Careers Committee) | S6 |
| Jul 2015 | Summer Career-related Experience Scheme 2015 I (Careers Committee) | S5 – S6 |
| | Personal Counselling on JUPAS Choices II (Careers Committee) | S6 |
| | CUHK Summer Clinical Attachment Programme (Careers Committee) | S5 |
| | Summer Volunteer Programme I (Careers Committee) | S5 |
| | Chinese Medicine Experience Scheme I (Gifted Education Committee) | S5 |
| | Talks on Overseas Studies (Careers Committee) | S4 – S5 |
| | “Mr Work Simulation Game” (Careers Committee) | |
| Talk on “ 10 Major Infrastructure for Economic Growth” (Careers Committee) | | |
| Aug 2014 | Summer Career-related Experience Scheme 2015 II (Careers Committee) | S5 – S6 |
| | Summer Volunteer Programme II (Careers Committee) | S5 |
| | Chinese Medicine Experiencing Scheme II (Gifted Education Committee) | |

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