

Sha Tin Government Secondary School

Use of Strengthening School Administration Management Grant (SAMG) 2016-2017

Area: information technology systems

No.	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Person-in-charge
1	An electronic payment system is to be installed in order to simplify the process of receiving fees from parents and students	<ol style="list-style-type: none"> 1. Parents can pay the fees in an easier way. 2. Fees can be collected immediately once the parents sign the electronic notice. 3. Parents may see the transaction records for information purpose. 4. The efficiency of the book keeping may be enhanced. 	9-2016 to 8-2017	Bill payment system through internet HK\$3000 Bill payment service through shops counters setup fee HK\$3 000 Web-based payment and book keeping system module HK\$29 000 TOTAL: HK\$35 000	TSN
2	Subscription of web-based communication application for staffs' smart phones and tablets for 3 years	<ol style="list-style-type: none"> 1. Teachers can communicate with colleagues in an easier way. 2. Emergency Information can be distributed instantly. 3. Records can be found in an easier way. 	9-2016 to 8-2019	Teachers communication app for smart phones and tablets for 3 years TOTAL: HK\$11 250	TSN

3	Subscription of web-based communication application for parents' smart phones and tablets for 3 years	<ol style="list-style-type: none"> 1. Parents can check and sign the school notices electronically and thus save the cost of printing notices. 2. Emergency Information can be distributed instantly. 3. The process of notifying parents can be simplified. 	9-2016 to 8-2019	Students communication app for smart phones and tablets for 3 years TOTAL: HK\$48 000	TSN
4	An online library catalogue system is to be bought in order to replace the standalone library catalogue system	<ol style="list-style-type: none"> 1. The information of library books will be integrated into the current electronic platform. 2. Students will able to check their borrowing records in a single centralized electronic platform from internet. 3. An upcoming e-books learning system will be prepared and can be used immediately once the publisher are ready to distribute their content through the platform. 	9-2016 to 8-2017	Online Library management system module TOTAL: HK\$20 000	TSN
5	A new web-based system server is to be bought in order to fulfill the capacity and performance requirements of the new modules	<ol style="list-style-type: none"> 1. The stability of using new modules can be guaranteed. 2. The performance of the system can be increased. 	9-2016 to 8-2017	TOTAL: HK\$40 000	TSN

6	Subscription of iPortfolios accounts for new students for storing student portfolios are to be bought in order to help them to organize their awards and performance in school life	<ol style="list-style-type: none"> 1. The students can organize their portfolio in an efficiency way. 2. The performance of the students can be found in an efficiency and organized way. 	9-2016 to 8-2017	TOTAL: HK\$9 000	TSN
7	A new school file server is to be bought in order to fulfill the capacity and performance requirements in the coming school years	<ol style="list-style-type: none"> 1. The new file server would able to handle more capacity demanding files for the interactive lessons. 2. The performance and the stability of accessing files can be guaranteed for the upcoming WIFI learning environment. 	9-2016 to 8-2017	TOTAL: HK\$50 000	TSN

SAMG Total: \$213 250