

Sha Tin Government Secondary School

Evaluation on the Use of Strengthening School Administration Management Grant (SAMG) 2017-2018

Area: Information Technology Systems

No.	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Results of Evaluation	Person-in-charge
1	Subscription of iPortfolios accounts for new students for storing student portfolios are to be bought in order to help them to organize their awards and performance in school life	<ol style="list-style-type: none">1. The students can organize their portfolio in an efficient way.2. The performance of the students can be found in an efficient and organized way.	9-2017 to 8-2018	TOTAL: HK\$8 400	<ul style="list-style-type: none">• The bill payment system was installed successfully.• Parents can pay the school fees in convenience stores or through the online payment system.• Parents responded that the system is convenient.	TSN

2	A new 3-in-1 photocopier with accessories is to be bought in order to improve the documentary process in the school.	<ol style="list-style-type: none"> 1. The new photocopier can print the documents effectively. 2. The stability and the quality of the new copier can be guaranteed. 3. Time spent in the printing and scanning process in daily work is reduced. 	9-2017 to 8-2018	TOTAL: HK\$37 292	<ul style="list-style-type: none"> • The copier is installed and operated in time. • The condition and output of the copier is stable and clear. 	LMS
3	To enhance the administrative effectiveness in school inventory management	<ol style="list-style-type: none"> 1. To adopt an electronic inventory management system that could be integrated easily to our existing information management and communication system. 	9-2017 to 8-2018	TOTAL: HK\$30 200	<ul style="list-style-type: none"> • The system is installed and used in time. • The old inventory data will be integrated to the system 	TSN

SAMG Total: \$75,892